
MEMORANDUM

To: All Members of the Teachers' Bargaining Unit
From: Teresa Marrello, District Officer
Date: June 20, 2008

1. Staffing

This is a very difficult time of year for many of our newer Teachers. All Teachers under rank 570 (teachers with two years seniority or less) have been declared redundant by the Board. This includes 47 full-time and part-time teachers. Please be as supportive as you can to your colleagues while we proceed through the staffing process.

Once the final list of surplus Teachers is determined, if any, those Teachers who are surplus and qualified and who have more seniority than those Teachers placed at one of the northern schools will be given the opportunity to be placed at one of the Northern Schools or, declining the placement at NAEC or SLHS, be retained on the surplus list. **Teachers who have been declared surplus must complete Form 3—Questionnaire for Teacher Declared Surplus.** If you do not respond to the questionnaire you will not be placed in the North. As well, please ensure that if you have been declared surplus that you provide summer contact information to your Branch President who will forward the information to the District Office.

We have had four major staffing meeting during which placements were made. Placements were done based on new appointments, a few new retirements, and other new information. Some transfers have been done. There are still some Teachers who are surplus. The next staffing meetings are on July 3 and August 18.

A preliminary School to Community Staffing Meeting was held on June 16, 2008. The next meetings are scheduled for June 24 and 26.

2. Options for Surplus Teachers

Branch Presidents, please let Teachers who are surplus know about their options (if you haven't done so already). The Board did not give letters to any Teachers who are partially surplus.

The process and sample letters were mailed to Branch Presidents on May 28, 2008. The sample letters are also available on our District website. It is the Teacher's responsibility to apply for a leave and you must do so by August 31, 2008 to maintain your entitlement. Please send a copy of your leave request to the District Officer.

3. Additional Qualifications

Please remind teachers that if they complete an additional qualification course over the summer to let Paula Medeiros know at the Board Office. When you receive your updated Ontario College of Teachers' **Certificate of Qualification**, please make three (3) extra copies. Keep the original for your files and send the others to:

The Board Office c/o Paula Medeiros (for placement on the Seniority List), The District Office c/o Teresa Marrello, District Officer (for our records), and to your Principal (for your school file).

It is especially helpful for members who are surplus to the system as it gives the District Staffing Committee another area of qualification in which to place the member.

4. Best Wishes for a Relaxing Summer

It has been my pleasure to serve the members of OSSTF Limestone District 27 this past year as your District Officer. Enjoy your well earned rest with family and friends. I hope you have a great fun-filled summer vacation. See you in the fall.

Questions? Please don't hesitate to call or email. Email: officer@kingston.net